



### Credit Card Authorization / Account Setup Checklist

Please provide the following items:

1. Credit Card Authorization Form
    - a. Make sure the signature matches the driver's license of the credit card holder
    - b. We will only retain the authorization for future rentals if you request it by selecting the box
    - c. Initial all four places marked "Initial"
  2. Credit Card - Copies of front and back
  3. Driver's license of credit card holder - Copy of front
  4. Certificate of Insurance
    - a. Includes "Hired" and "Non-Owned Autos" or "Any Autos"
    - b. At least \$1,000,000 liability limits
    - c. Named certificate holder:

Avon Rent a Car Truck and Van  
7080 Santa Monica Blvd.  
Los Angeles, CA 90038
- Avon will not release a vehicle until all paperwork is approved. Please make sure you have properly filled out the form and that we receive a legible copy. Emailed images typically come through more clearly than fax. You may call after sending in your paperwork, prior to sending your driver, to confirm we have approved your paperwork.
  - By signing the following authorization letter, the cardholder has read and agreed to the terms and conditions as set forth, and understand their financial responsibility to Avon Rent a Car Truck and Van.

Please call or email us if you have any questions. Thank you for choosing Avon!

Best regards,

Avon Rent a Car Truck and Van

9224 W. Olympic Blvd  
Beverly Hills, CA 90212  
Phone (310) 277-4455  
Fax (310) 277-0675  
[beverlyhills@avonrents.com](mailto:beverlyhills@avonrents.com)

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Phone (323) 850-0826  
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2411 Lincoln Blvd.  
Santa Monica, CA 90405  
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Fax (310) 399-0901  
[santamonica@avonrents.com](mailto:santamonica@avonrents.com)



RENT - A - CAR • TRUCK • VAN

Credit Card Authorization Form

Please include copies of the following items:

Cardholder's drivers license, Credit card (front and back), and Certificate of Insurance

The undersigned agrees that all monies due to AVON RENT A CAR TRUCK AND VAN under the aforementioned rental agreement may be charged to the credit card identified below. The charges herein shall include, but shall not be limited to, daily rental charges, drop off charges, loss damage waiver (LDW) and/or liability waiver (LIW) charges, and any charges for loss or damage to the vehicle.

Initial

The authorization shall apply to all charges incurred during the term of the rental agreement and any extensions thereof. Pursuant to their standard rental agreement, the terms of which are hereby acknowledged, to charge all sums under their credit card account and to do all acts necessary to process the credit card charge for payment.

Initial

The undersigned specifically authorizes AVON RENT A CAR TRUCK AND VAN, at their option, to exchange the vehicle originally rented or to extend the rental agreement.

Initial

In the event that the credit card company described above fails or refuses to make payment for the charges submitted, the undersigned individual or company will agree that he/she will be responsible/liable for any charges of said refusal.

Initial

I authorize Avon Rent a Car-Truck-Van to set up / update an account with this card for future rentals.

Cardholder Information

Name of Company
Job Name / PO # (optional)
Name of Cardholder
Credit Card Number
Expiration Date 3-4 Digit Security Code
Billing Address
City, State, Zip
Home Phone
Business Phone
Drivers License # DL State
Email Address
Federal ID

Cardholder's Signature (Must match DL) Today's Date Pickup Date

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